ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2627-045

29 Oct 2026

TO	The University Community
SUBJECT	Officer-in-Charge, Office of the Vice President for Administration

We would like to inform the community that Mr Rodolfo P Ang, Vice President for Administration (VPA) will be on personal leave from 3 to 14 November 2026.

Engr Josephy F Almosera, Director of the Campus Safety and Mobility Office (CSMO), will be Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Mr Jose Jaime F Ignacio (jjfignacio@ateneo.edu) Assistant to the VP for Administration or Ms Leah E Padoginog (lpadoginog@ateneo.edu), Executive Assistant.

For your guidance.

(Sgd) Roberto C Yap SJ
President

Rm 201 2/F Xavier Hall, Ateneo de Manila University
Katipunan Avenue, Loyola Heights, 1108 Quezon City, Philippines
+63(2)8426-6001 ext 4000, fax +63(2)8426-6079 ● president@ateneo.edu