# ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2627-042

15 Oct 2026

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| TO | The University Community |
| SUBJECT | Officer-in-Charge, Office of the Vice President for Mission Integration |

I would like to inform the community that Dr Benjamin Gerardo T Tolosa Jr, Vice President for Mission Integration, will be away from 19 to 24 October 2026 to attend the Jesuit Higher Education Commission (JHEC) Ignatian Leadership Retreat and Conversations 2026 at the Cebu Center for Ignatian Spirituality - Jesuit Retreat House.

Dr Leland Joseph R Dela Cruz, Assistant Vice President for Social and Environmental Engagement for Development and Sustainability (AVP SEEDS) will be the Officer-in-Charge.

All routine business should be brought to the attention of Mr Joseph Adrian D Capuno (jcapuno@ateneo.edu; ext 4054), Assistant to the Vice President for Mission Integration.

For your guidance.

(Sgd) Roberto C Yap SJ
President

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