



ATENEIO DE MANILA UNIVERSITY

UNIVERSITY REGISTRAR

14 July 2025

TO	Incoming First Year Students, School Year 2025-2026
FROM	(Sgd) Marlene M. De Leon, PhD University Registrar
SUBJECT	Application for Credit for the College Board's Advanced Placement (AP) or International Baccalaureate Diploma Programme (IB DP) for the First Semester of SY 2025-2026

For School Year 2025-2026, incoming first year students may apply for credit based on their performance in the College Board's Advanced Placement (AP) or International Baccalaureate Diploma Programme (IB DP) Exams taken in high school.

The complete Policy on Crediting AP and IB Examinations may be accessed through the following links:

AP: <https://www.ateneo.edu/ls/registrar/policies/crediting-ap-exams>

IB DP: <https://www.ateneo.edu/ls/registrar/policies/crediting-ib-dp-exams>

To facilitate the efficient processing of your application for credit, the Office of the University Registrar has made available a Google form where you can submit your requests. Please accomplish the online Application for Advanced Placement (AP) or International Baccalaureate (IB) credit on or before **Saturday, 19 July 2025** through this link: <https://go.ateneo.edu/APIB-Credits-SY25-26>. This will ensure that your request is evaluated promptly and that any adjustments affecting your course load or prerequisites are reflected in your record in time for registration.

Note: Only students using their @student.ateneo.edu email address will be able to access the form.

Kindly read the Guidelines and Privacy Policy in the first section of the form.

The official electronic copy of results/ transcript of grades for AP and IB will be sent directly to the ADMU Office of the University Registrar. Upon receipt of your application, the Office of the University Registrar will process and approve the recognition of your AP/ IB credits, update your Individual Programs of Study (IPS), and adjust your Individual Program of Study (IPS) accordingly.

For questions/concerns, please email us at registrar@ateneo.edu, cc registrar.classsscheduling.ls@ateneo.edu.

Thank you very much.

<https://www.ateneo.edu/news/2025/07/14/application-credit-college-boards-advanced-placement-ap-international-baccalaureate>

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