



ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2526-005

17 Jun 2025

TO	The University Community
SUBJECT	Officer-in-Charge, Office of the Vice President for Finance and Treasurer

We would like to inform the community that Ms Eloisa D Balmoris, Vice President for Finance and Treasurer (VPFT), will be away from 18 to 21 June 2025 to attend the Jesuit Schools' Treasurers Meeting in Davao.

Ms Liberty P Santos, Director of the Central Accounting Office (CAO), will be Officer-in-Charge during this period.

All routine matters should be brought to the attention of Ms Janis M Dolalas (jdolalas@ateneo.edu), Finance Support Officer II/Executive Assistant.

For your guidance.

(Sgd) Roberto C Yap SJ
President