



**ATENEO DE MANILA UNIVERSITY**  
**OFFICE OF THE VICE PRESIDENT FOR HIGHER EDUCATION**

**Important Reminders for All Graduating College & Graduate Students  
Batch 2025**

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| <b>1. Completion of application for <i>Student Clearance</i> with the Registrar's Office</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Clearance is a requirement for inclusion in the official list of graduates & commencement exercises.                                                                          |
| <b>2. Schedule of Graduation Rehearsal</b><br>(Venue: Blue Eagle Gym) <ul style="list-style-type: none"><li><i>John Gokongwei School of Management<br/>College &amp; Graduate Students</i><br/><br/><i>School of Science and Engineering<br/>College &amp; Graduate Students</i></li><li><i>Gokongwei Brothers School of Education and<br/>Learning Design<br/>College &amp; Graduate Students</i><br/><br/><i>Dr. Rosita G. Leong School of Social Sciences<br/>College &amp; Graduate Students</i><br/><br/><i>School of Humanities<br/>College &amp; Graduate Students</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b><i>All Graduates are required to attend the rehearsal.</i></b><br><br>When: June 17, 2025 (Tuesday)<br>Time: 8:00 am<br><br>When: June 17, 2025 (Tuesday)<br>Time: 1:00 pm |
| <b>3. Distribution of <i>Togas, Graduation Memo, Invitations &amp; Seating Cards*</i> for College Students</b><br>*2 guests per graduate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | When: June 17, 2025 (Tuesday)<br>Time: 8:00 am JGSOM, SOSE<br>1:00 pm GBSEALD, RGLSOSS and SOH<br>Where: Blue Eagle Gym                                                       |
| <b>4. Distribution of <i>Togas, Graduation Memo, Invitations &amp; Seating Cards*</i> for Graduate Students</b><br>*2 guests per graduate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | When: June 17, 2025 (Tuesday)<br>Time: 8:00 am JGSOM, SOSE<br>1:00 pm GBSEALD, RGLSOSS and SOH<br>Where: Blue Eagle Gym                                                       |
| <b>* Important:</b> <ol style="list-style-type: none"><li>Please bring your Ateneo ID or any valid ID (with photo and signature) when claiming your toga, invitation, and tickets.</li><li>Students who will not be able to attend the graduation rehearsals may:<ol style="list-style-type: none"><li>Send a representative to claim the toga, invitation, and tickets. The authorized representative must present the following:<ol style="list-style-type: none"><li>A letter of authorization signed by the student.</li><li>A photocopy of the student's Ateneo ID or any valid ID bearing the student's photo and signature.</li><li>Original and photocopy of the authorized representative's ID. Your representative must present the authorization letter, their valid ID and photocopy of your valid ID to the guard before entering the campus.</li></ol></li><li>Claim togas directly from Digilearn Multimedia Corporation located at 102 Ipil St., Marikina Heights, Marikina City after June 19. For inquiries, you may contact Ms. Christian Eunice Hernane at 09178691640 or <a href="mailto:cehernane@digilearn.com.ph">cehernane@digilearn.com.ph</a> and Ms. Mae Abringe at 09177160949 or <a href="mailto:mae.abringegsa@gmail.com">mae.abringegsa@gmail.com</a>.</li></ol></li><li>Those who are not available to claim their invitations and tickets may get in touch with the OAVP-UEd at <a href="mailto:adaa.ls@ateneo.edu">adaa.ls@ateneo.edu</a> or OVPHE at <a href="mailto:askvpls@ateneo.edu">askvpls@ateneo.edu</a> for College students and OAVP-GradEd at <a href="mailto:info.graduateducation@ateneo.edu">info.graduateducation@ateneo.edu</a> for graduate students.</li></ol> |                                                                                                                                                                               |

## 5. Schedule of Commencement Activities

(Venue: Blue Eagle Gym)

***All Commencement activities will start on time. Please come early.***

- ***Baccalaureate Mass***
- ***Higher Education-wide Commencement Rites of the former Loyola Schools***

When: June 20, 2025 (Friday)  
Time: 7:30 am

When: June 20, 2025 (Friday)  
Time: 9:00 am

***\*Attire: AB/BS/BFA College Graduates -Toga  
Graduate Students - Toga & Hood***

***All Commencement activities will start on time. Please come early.***

- ***Commencement Exercises for John Gokongwei School of Management, School of Science and Engineering***
- ***Commencement Exercises for Gokongwei Brothers School of Education and Learning Design, Dr. Rosita G. Leong School of Social Sciences, School of Humanities***

When: June 20, 2025 (Friday)  
Time: 3:00 pm (Assembly - 2:00 pm)  
Where: Blue Eagle Gym

When: June 21, 2025 (Saturday)  
Time: 3:00 pm (Assembly - 2:00 pm)  
Where: Blue Eagle Gym

***\*Attire: AB/BS/BFA College Graduates –Toga, Ateneo medallion & cord (worn on the right shoulder)  
Graduate Students – Toga, Hood & Cap (w/ tassel on right side of cap)***

***Assembly Area: Blue Eagle Gym***

## 6. Distribution of Diplomas for College & Graduate Students and Return of Togas to Digilearn Multimedia Corporation Personnel.

(Venue: Blue Eagle Gym)

***Graduates must claim their diplomas personally and return the toga immediately after the commencement exercises at the designated room for diploma claim and toga return until 6:30 p.m. on June 20, 2025 for JGSOM/SOSE and June 21, 2025 for GBSEALD/RGLSOSS and SOH graduation. Failure to do so will result in payment of a late return or lost toga penalty fee to Digilearn Multimedia Corp. prior to the release of the diploma (please refer to the 04 March 2025 memo of the VPHE).***

- ***John Gokongwei School of Management Engineering, School of Science and Engineering***

When: June 20, 2025 (Friday)

- ***Gokongwei Brothers School of Education and Learning Design, Dr. Rosita G. Leong School of Social Sciences, School of Humanities***

When: June 21, 2025 (Saturday)

***(Alphabetical groupings in the designated rooms will be announced during the graduation rehearsals and posted on graduation day.)***

## **7. Attire under the Toga for all Graduating Students**

The Ateneo de Manila University college graduation is a solemn and formal occasion. Graduating students are expected to behave and dress accordingly. They are expected to wear business formal attire under their toga in keeping with the decorum required to preserve the solemnity of the occasion.

### Attire:

- business formal  
dresses/pantsuits/blouses can be sleeved, sleeveless, or off-shouldered, formal long-sleeved button-down collared shirt or beige long-sleeved barong with formal dark-colored tailored pants
- formal shoes

### Not Allowed:

- jeans, casual pants
- shorts
- gowns
- short-sleeved barong
- dresses longer than the toga
- light or bright-colored shoes, rubber shoes, sneakers, loafers, boots
- high-heeled shoes/stilettos of above 3 inches, step-ins, flat mules, flat sandals, slippers

## **8. Attendance at Graduation Rehearsals and Commencement Exercises**

Graduating AB/BFA/BS students who will not be able to attend graduation rehearsal and/or Commencement Exercises must fill up this Google form on or before Friday, 13 June 2025:

<https://forms.gle/JBy2XirnQJ4fmkuK7>

Graduating Master/MA/MS/PhD students must fill out this Google form to signify their attendance at the Graduation Rehearsals and Commencement Exercises on or before Saturday, 31 May 2025:

<https://forms.gle/nMBc8n4rrrLHXGHY5>

## **9. Contingency Plans**

In the event of a typhoon that leads to the postponement of activities on June 20, the Baccalaureate Mass and Higher Education-wide Commencement Rites of the schools will be moved to June 21.

**For further information, please refer to the detailed memo from the Office of the Vice President for Higher Education and the accompanying Blue Eagle Gym and campus maps (with designated parking areas), to be released on June 17, 2025.**