



ATENEO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-082

21 Mar 2025

TO The University Community

SUBJECT University Officer-in-Charge, 25th March to 4th April 2025

I will be in the United States from 25th March to 4th April 2025 to attend the 7th Convention of the Ateneo Alumni Association of North America (27-29 Mar, Las Vegas) and spend a few days of rest and recreation with family in Chicago.

During my absence, **Fr Joaquin Jose Mari C Sumpaico III SJ**, *Vice President for Basic Education*, will be University Officer-in-Charge.

All routine business should be brought to the attention of Mr Glenn F de Leon (gdeleon@ateneo.edu), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Commending this trip to your prayers.

(Sgd) Roberto C Yap SJ
President