



ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2425-068

23 Jan 2025

TO The University Community

SUBJECT Officer-in-Charge, University Marketing and Communications Office

I would like to inform the community that Ms Maria Teresa D Villanueva, Director of the University Marketing and Communications Office (UMCO), will be on leave from 26 to 30 January 2025 to attend a silent retreat.

Mr Kris Danielle P Suarez, Digital Communications Head, will be the Officer-in-Charge during this period.

For your guidance.

(Sgd) Roberto C Yap SJ
President