



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-057

07 Nov 2024

TO The University Community

SUBJECT University Officer-in-Charge, 10th to 13th November 2024

From 10th to 13th November 2024, I will be in Guangzhou, China to attend the Global Forum of University Presidents and the Centennial Celebration of Sun Yat-Sen University (SYSU). SYSU is Ateneo's partner for the Confucius Institute in Ateneo de Manila.

During my absence, **Dr Benjamin Gerardo T Tolosa Jr**, *Vice President for Mission Integration*, will be University Officer-in-Charge.

All routine business should be brought to the attention of Mr Glenn F de Leon (gdeleon@ateneo.edu), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Prayers requested for safe travels and fruitful meetings.

(Sgd) Roberto C Yap SJ
President