



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-055

05 Nov 2024

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education, will be away from 7 to 9 November 2024 to attend the University of San Carlos (USC) Board Meeting in Cebu City.

Dr Raphael A Guerrero, Dean of the School of Science and Engineering, will be the Officer-in-Charge during this period.

All routine business related to GBSEALD, JGSOM, SOH, SOSE, and SOSS should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President