



ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2425-047

14 Oct 2024

TO The University Community

SUBJECT Officer-in-Charge, Office of University Development and Alumni Affairs

I would like to inform the community that Fr Norberto Ma L Bautista SJ, Director of the Office of University Development and Alumni Affairs (OUDAA), will be on leave for his annual silent retreat from 14 to 23 October 2024.

Ms Janette A Manglallan, Donor Relations & Donations Management Head, will be the Officer-in-Charge during this period.

For your guidance.

(Sgd) Roberto C Yap SJ
President