



ATENEO DE MANILA UNIVERSITY

OFFICE OF THE PRESIDENT

Memo # U2425-037

18 Sep 2024

TO	The University Community
SUBJECT	Officer-in-Charge, Office of the Vice President for Basic Education

I would like to inform the community that Fr Joaquin Jose Mari C Sumpaico III SJ, Vice President for Basic Education will be on leave for his retreat from 21 to 28 September 2024.

Dr Jaime Jose G Nicdao, Basic Education Finance Officer will be the Officer-in-Charge during this period.

All routine business should be brought to the attention of Ms Mary Anthony C Sieras (vpbasiced@ateneo.edu), Assistant to the VP for Basic Education.

For your guidance.

(Sgd) Roberto C Yap SJ
President