



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-025

06 Aug 2024

TO	The University Community
SUBJECT	Officer-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education will be away from 8 to 10 August 2024 to attend the University of San Carlos (USC) Board Meeting in Cebu City.

Atty Jose Maria G Hofileña, Dean of the Ateneo Law School will be the Officer-in-Charge during this period.

All routine business related to GBSEALD, JGSOM, SOH, SOSE, and SOSS should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President