



ATENEIO DE MANILA UNIVERSITY
Senior High School

NAME OF APPLICANT: _____

Applicant's Junior High School: _____

For those currently enrolled in Ateneo de Manila SHS only--Applicant's Grade and Section: _____

APPLICATION FOR SCHOLARSHIP/FINANCIAL AID for SY 2025-2026

Application Procedures:

1. This form should be downloaded and filled up electronically or printed on size A4 bond paper.
2. The applicant and his/her parents/guardian should accomplish this form **carefully** and **completely**, answering all questions. No item should be left blank. (Write **NA** if the question is *Not Applicable*.)
3. The form requires the applicant to attach **photographs of the applicant's residence** (showing the full view of the whole house, kitchen and bedrooms). Proprietors of micro-businesses (e.g. sari-sari stores, carinderia, print shops, etc.) must also attach a **photo of the front or operating area of the business**.
4. Once the form is completed, it should be scanned and saved in PDF format (maximum of 10 MB). The file should be *renamed* as **FA Application_Last Name, First Name** (of Student).
5. The accomplished application form together with ALL the other requirements (listed below) should be uploaded **in the following portals within the indicated time periods only**:

Grade level in 2025-2026	Link to the upload portal	Time Period for Submission
Applicants for Grade 11 2025-2026	go.ateneo.edu/SHSOAS-G11FAUpload-SY2526	1 Oct 2024 - 31 Jan 2025
Currently enrolled ASHS students who will be Grade 12 in 2025-2026	go.ateneo.edu/SHSOAS-G12FAUpload-SY2526	2-23 May 2025

6. Only applications with complete requirements will be processed.
7. Applicants accepted on appeal are disqualified from receiving financial aid.

DO NOT WRITE BELOW THIS LINE.

Checklist of Requirements: (Save as PDF files not exceeding 2 MB in size.)

- ☐ A letter from parents or guardian **describing the family's financial situation in detail** and **justifying the need** for financial aid.
- ☐ For applicants for Grade 11 2023-24: a clear scan of the Final Grade 8 and Grade 9 Report Card
For currently enrolled ASHS students who are submitting a new application for FA for Grade 12 2023-24: a copy of their Grade 11 report card for the first semester and their most updated report card for the second semester.
- ☐ A clear scan of the parents' **Annual Income Tax Return** or **Certificate of Tax Withheld**. In the absence of these documents, submit a notarized **Certificate of Non-Filing of Income Tax** issued by the BIR's Revenue District Office in your area.
- ☐ For employed parents: a clear scan of the parents' **Pay Slips** for the past two (2) months
- ☐ For proprietors of businesses: submit a copy of the **company's Income Statement and Balance Sheet**.
- ☐ For OFW parents: a clear scan of the contract
- ☐ A clear scan of the following **Utility Bills** for the past three (3) months: Electricity, Water, Telephone, Credit Card/s (include all pages of the bill that show purchases made on credit)

Action of the Committee on Admission & Aid: [] **GRANTED** [] **DENIED**

[] _____ % tuition

[] _____ % fees

REMARKS:



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Senior High School

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Attach
recent 1x1
ID photo

Incoming Grade [] 11 [] 12
School Year 2025-2026

PLEASE WRITE LEGIBLY. Write N/A if the information required is not applicable.

PERSONAL INFORMATION

NAME _____
Last Name First Name Full Middle Name Nickname

HOME ADDRESS _____

TEL. NO. _____ MOBILE NO. _____ EMAIL _____ GENDER [] Male [] Female

DATE OF BIRTH _____ CITIZENSHIP _____ RELIGION _____

SCHOOLS ATTENDED (beginning with the current/most recent one)	Grade Levels	School Year(s)

Are you a recipient of a scholarship/financial aid grant this SY 2024-2025? [] YES [] NO

If YES, what percentage of tuition and fees subsidy are you receiving? _____

If NO, how did (will) your family settle payment for your tuition and fees this school year? _____

How much are the total tuition and fees in your current school this school year? P _____

Awards and Activities from Grade 7 to the present. (Major awards given during your Grade 6 graduation may also be included. You may opt to put Awards and Activities on a separate sheet.)

List all your extra-curricular activities, including positions held.	List any honors or awards you have received for scholastic achievement and deportment	List your community or church activities.

Were you placed on probation status last SY? [] Yes [] No. If YES, please provide a brief explanation of the reason for your probation.

DATA ON PARENTS

FATHER'S NAME _____ **AGE** _____ ☐ LIVING ☐ DECEASED
CITIZENSHIP _____ **EDUCATIONAL ATTAINMENT** _____
OCCUPATION _____ **NAME OF COMPANY/EMPLOYER** _____
JOB TITLE/POSITION _____ **NO. OF YEARS IN THE COMPANY** _____
IMMEDIATE SUPERVISOR _____ **POSITION** _____
(IF SELF-EMPLOYED) **NATURE OF WORK/BUSINESS** _____
WORK ADDRESS _____
TEL. NO. _____ **MOBILE NO.** _____ **EMAIL ADDRESS** _____

MOTHER'S NAME _____ **AGE** _____ ☐ LIVING ☐ DECEASED
CITIZENSHIP _____ **EDUCATIONAL ATTAINMENT** _____
OCCUPATION _____ **NAME OF COMPANY/EMPLOYER** _____
JOB TITLE/POSITION _____ **NO. OF YEARS IN THE COMPANY** _____
IMMEDIATE SUPERVISOR _____ **POSITION** _____
(IF SELF-EMPLOYED) **NATURE OF WORK/BUSINESS** _____
WORK ADDRESS _____
TEL. NO. _____ **MOBILE NO.** _____ **EMAIL ADDRESS** _____

PARENTS: ☐ Together ☐ Unmarried ☐ Separated/Divorced/Union Annulled ☐ Widowed ☐ Single Parent
Applicant lives with: ☐ Both parents ☐ Father ☐ Mother ☐ Grandparent/s ☐ Others _____

FINANCIAL STATUS

DATA ON RESIDENCE AND PROPERTIES:

House							
☐ Rented (monthly rent _____ years renting _____)							
☐ Owned (year acquired _____ amount paid _____ present market value _____)							
☐ Mortgaged (monthly amortization _____ years to pay _____)							
House is shared with _____ (indicate number) members of the immediate family, _____ members of extended family and _____ others (specify) _____							
Lot area		No. of bedrooms		No. of Toilets/ Bathrooms		No. of helpers	
Floor area						No. of drivers	
No. of TV sets		No. of computer units		No. of refrigerators		No. of aircon units	
Other properties: Description		Location		Year acquired	Amount paid	Present market value	
Vehicle Make		Model and Year		Year acquired/Acquisition cost		Balance of Mortgage	

SIBLING/S STILL IN SCHOOL:

Name	Age	Grade/Year	School	Annual Tuition	Scholarship	Amount of Grant

SIBLING/S NOT OR NO LONGER IN SCHOOL:

Name	Age	Civil Status	Occupation	Company	Annual Income	Contribution to Family

DATA ON TRAVEL – Please indicate trips of the applicant to other countries in the past three years.

Destination	Date(s) of Trip	Purpose of Trip	How Trip was financed

PHOTOS

ATTACH A CLEAR PHOTO OF THE HOUSE HERE (FULL VIEW OF WHOLE HOUSE).

ATTACH A CLEAR PHOTO OF THE KITCHEN HERE.

ATTACH CLEAR PHOTO(S) OF THE BEDROOMS HERE.

For proprietors of micro-businesses (store, carinderia, print shop, etc.)
ATTACH A CLEAR PHOTO OF THE FRONT OR OPERATING AREA OF THE BUSINESS

LEARNING ARRANGEMENTS:

If the student is accepted, how does he/she plan to go to ASHS?

☐ Will commute	☐ Will be brought by a private vehicle	☐ Will be brought by school bus	☐ Will rent a place near Ateneo & walk/commute	☐ Others (pls specify)
Projected daily cost of commuting (to and from):	Projected monthly gasoline expense:	Projected monthly school bus fee:	Projected monthly cost of rent:	

If the student presently resides outside or far from Metro Manila, does the student have Metro-Manila based relatives he/she can stay with? [] Yes [] No. If yes, please provide details (who/where) _____

List gadget(s) the applicant uses for online learning: _____

Type of Internet/WiFi Connection: _____

DATA ON FAMILY INCOME AND EXPENSES:

INCOME & INVESTMENTS	Amount	MONTHLY EXPENSES	Amount
Father's annual gross income		Food & groceries	
Mother's annual gross income		House rent/amortization	
Annual Income from other sources: (source:)		Tuition payments (divide annual tuition rates by 12 mo.)	
(source:)		Electricity	
TOTAL ANNUAL GROSS INCOME		Utility bills (water, phone, etc.)	
Net taxable income		Transportation	
TOTAL AVE. MONTHLY INCOME		Allowances	
*If separated, average monthly financial support given by spouse /partner		Helpers, drivers	
Average monthly financial support from relatives/friends		Other monthly expenses: (please itemize)	
Investments: ▪ Bank deposits ▪ Money placements ▪ Securities, etc.			
		TOTAL MONTHLY EXPENSES	

Liabilities:

Description of liability	Payee	Amount payable

Insurance Policies:

Nature of policy	Company	Amount	Yearly premium	Date of maturity

DECLARATION BY THE PARENTS/GUARDIAN

We hereby certify that all information supplied in this application is accurate and complete and we authorize Ateneo Senior High School to verify all information supplied herein.

We consent to allowing the Ateneo de Manila Senior High School Office of Admission and Scholarships to share and disclose data in this form to potential benefactors of our child.

We agree to allow the Ateneo de Manila Senior High School Office of Admission and Scholarships to use the data in this form for purposes related to this application for financial aid.

We fully understand that misrepresentation of information supplied herein will be considered sufficient reason for the Ateneo Senior High School to deny our application for financial aid or to revoke any form of financial aid granted to us.

Father's/Guardian's Signature _____ Applicant's Signature _____

Mother's/Guardian's Signature _____ Date _____