



## ATENEO DE MANILA UNIVERSITY

Memo # U2425-014

08 Jul 2024

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|---------|--------------------------------------------------------------------|
| TO      | The University Community                                           |
| SUBJECT | Officer-in-Charge, Office of the Vice President for Administration |

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I would like to inform the community that Mr Rodolfo P Ang, Vice President for Administration will be on leave from 11 to 15 July 2024.

Engr Josephy F Almosera, Director of the Campus Safety and Mobility Office will be the Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Mr Jose Jaime F Ignacio ([jjfignacio@ateneo.edu](mailto:jjfignacio@ateneo.edu)), Assistant to the Vice President for Administration.

For your guidance.

(Sgd) Roberto C Yap SJ  
President