



ATENEO DE MANILA UNIVERSITY

Memo # U2425-010

20 Jun 2024

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Basic Education

I would like to inform the community that Fr Joaquin Jose Mari C Sumpaico III SJ, Vice President for Basic Education will be on an official business trip from 21 to 28 June 2024. Fr Sumpaico will attend the International Society for Technology in Education (ISTE) Convention, *ISTELive 24*, which will be held in Denver, Colorado, USA.

Dr Jaime Jose G Nicdao, Basic Education Finance Officer will be the Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Ms Mary Anthony C Sieras (vpbasiced@ateneo.edu), Assistant to the VP for Basic Education.

For your guidance.

(Sgd) Roberto C Yap SJ
President