



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2425-008

15 Jun 2024

TO The University Community

SUBJECT Excellence Awards for Staff for SY 2022-2023

After a three-year hiatus, I am pleased to announce the return of the Excellence Awards for Office, Technical (Professional), and Maintenance Staff. Nominations may now be made for these categories.

Any university employee or recognized university organization may submit nomination(s) stating the reasons in accordance with the attached criteria approved for the Awards.

To ensure proper screening of nominees for the Excellence Awards for Staff, nominations must be sent to the Vice President of the Cluster to which the office of the nominee belongs. The deadline for submitting nominations to the Vice Presidents is **Friday, 5 July 2024**.

All Vice Presidents, in turn, are requested to submit the pre-screened nominations to my office (c/o Ms Cris Yparraguirre), or send them by email to cyparraguirre@ateneo.edu not later than **Tuesday, 16 July 2024**.

I would like to take this opportunity to thank the friends and alumni of the University who make the Awards possible through their generous and untiring benefaction.

(Sgd) Roberto C Yap SJ
President