



ATENEO DE MANILA UNIVERSITY

Memo # U2324-123

08 May 2024

TO The University Community

SUBJECT University Officer-in-Charge, 13th to 17th May 2024

I will be in Singapore from 13th to 17th May 2024 to attend the Temasek Foundation-National University of Singapore Programme for Leadership and University Management.

During my absence, **Fr Joaquin Jose Mari C Sumpaico III SJ**, *Vice President for Basic Education* will be University Officer-in-Charge.

All routine business should be brought to the attention of Mr Glenn F de Leon (gdeleon@ateneo.edu), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Prayers requested for safe travels and fruitful meetings.

(Sgd) Roberto C Yap SJ
President