



ATENEO DE MANILA UNIVERSITY

Memo # U2324-115

17 Apr 2024

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Administration

We would like to inform the community that Mr Rodolfo P Ang, Vice President for Administration (VPA) will be on leave from 22 to 27 April 2024.

Ar Michael M Canlas, Director of the Central Facilities Management Office, will be the Officer-in-Charge during this period.

All ordinary business should be brought to the attention of Mr Jose Jaime Ignacio (jjfignacio@ateneo.edu), Asst to the VP for Administration.

Please be guided accordingly.

(Sgd) Dr Benjamin Gerardo T Tolosa Jr
University Officer-in-Charge
Vice President for Mission Integration