



ATENEO DE MANILA UNIVERSITY

Memo # U2324-114

12 Apr 2024

TO The University Community

SUBJECT Officers-in-Charge, Office of the Vice President for Higher Education

I would like to inform the community that Dr Maria Luz C Vilches, Vice President for Higher Education will be away from 17 to 18 April 2024 to give a keynote address in a Research Conference at the University of San Carlos, Cebu City. She will also be away from 24 to 25 April 2024 for the Annual Faculty and Staff Conference of the Ateneo School of Government in Cebu City.

The following will be the Officers-in-Charge during this period:

Dr Raphael A Guerrero 17 to 18 April 2024
Dean, School of Science and Engineering

Dr Jowett Cecilio F Magsaysay 24 to 25 April 2024
Dean, Ateneo Graduate School of Business

All routine business related to GBSEALD, JGSOM, SOH, SOSE, and SOSS should be brought to the attention of Ms Kristina L Garcia (kgarcia@ateneo.edu), Assistant to the VPHE. While all routine business related to AGSB, ALS, ASMPH, and ASOG should be brought to the attention of Ms Carolyn M Cabardo (cmcabardo@ateneo.edu), Assistant to the VPHE.

For your guidance.

(Sgd) Roberto C Yap SJ
President