



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2324-038

05 Sept 2023

TO The University Community

SUBJECT Officer-in-Charge, Office of the Vice President for Human Resources

I would like to inform the community that Dr Maria Victoria T Cortez, Vice President for Human Resources will be on personal leave from 7 to 9 September 2023.

Ms Jenny See, Head of the Talent and Organization Development Division of the Office of Human Resource Management and Organization Development will be the Officer-in-Charge during this period.

All routine business should be brought to the attention of Mr John Glenn Advincula (jadvincula@ateneo.edu), Assistant to the VP for Human Resources.

For your guidance.

(Sgd) Roberto C Yap SJ
President