



ATENEO DE MANILA UNIVERSITY

OFFICE OF STUDENT ACTIVITIES

OM 2301-0717

Date : 17 July 2023

Memo to : Ateneo College Student Activities Community

From : (Sgd.) Ralph Jacinto A Quiblat
Director

Subject : Matters Needing Attention for the New School Year

As we embark on a new school year filled with exciting opportunities, we would like to bring your attention to several important matters that require your immediate attention. Please read this memo carefully to ensure a smooth transition into the upcoming academic year.

1. New Formator Assignments for Student Organizations and Units

In light of the new school year, student organizations and units will be assigned new formators. Please familiarize yourselves with the new formator assigned to your organization or unit and establish effective communication channels to facilitate a productive working relationship. Please see attached documents for the Formator Assignments for AY 2023-24. This arrangement took effect last July 15, 2023.

2. Inventory of Organization Rooms and Personal Items

To maintain an organized and efficient environment, we kindly request all organizations to conduct an inventory of the contents within their respective organization rooms. It is important to ensure that all personal items are taken home and that the rooms are left clean and ready for use by July 24, 2023. Moreover, please be prepared for possible room re-assignments due to changes in the roster of accredited organizations.

3. Authorized Key Borrowers for Organization Rooms

To enhance security measures, organizations may now submit a list of ten authorized key borrowers for their organization rooms. This list should include the names and relevant

contact information of individuals entrusted with key access. Please submit this information to the Office of Student Activities to ensure smooth key management procedures not later than July 24, 2023.

4. [Update Officer and Moderator Information](#)

In order to maintain accurate records, we kindly request all organizations to update OSA with their list of officers and information on their organization moderators. It is essential to provide up-to-date contact details, ensuring effective communication and coordination throughout the year. Please refer to the [OSA Portal](#) for any [forms](#) that need to be accomplished for this purpose.

5. Ignacianidad 2023

Lastly, we would like to remind student leaders of the upcoming Ignacianidad. The All Ateneo Student Leaders Summit, scheduled for July 27-29, 2023. Letters of invitation have been sent to the email addresses of the organization and unit heads. Ignacianidad offers a wonderful opportunity for our community to come together and celebrate our Ignatian values. We strongly encourage your active participation and look forward to seeing you there.

Should you have any questions or concerns regarding the matters mentioned above, please do not hesitate to contact the Office of Student Activities. We are here to support you and ensure a successful and fulfilling academic year for all.

Thank you for your attention and cooperation.

Formator Assignments
AY 2023-2024

FORMATOR	ASSIGNED ORGANIZATIONS/UNITS
Marie Joy Adolfo	- Ateneo Catechetical Instruction League (ACIL) - Ateneo Debate Society (ADS) - Ateneo Environmental Science Society (AESS) - Ateneo Management Association (AMA) - Ateneo Special Education Society (SPEED) - Tanghalang Ateneo (TA) - TUGON Ateneo - Youth For Christ - Ateneo (YFC - A) July 15 to September 30, 2023 - Ateneo Chemistry Society (ACheS)
Dan Ephraim Casiño	- Ateneo Student Catholic Action (AtSCA) - Ateneo Biological Organization - eXplore. eXperience. eXcel. (BOx) - Ateneo College Ministry Group (ACMG) - Barefoot Philippines (Barefoot) - Institute of Skin Divers of Ateneo (ISDA) - Loyola Mountaineers (LM) - Pre-Medical Society of the Ateneo (PMSA) - Health Sciences Society of the Ateneo (HSS) - Office of the Ombudsman July 15 to September 30, 2023 - Ateneo Blue Consulting Group (BCG)
Gino Cecilio Flores	- Ateneo Economics Association (AEA) - Ateneo Lingua Ars Cultura (ALAC) - Ateneo Collegiate Society of Advertising (CoSA) - Ateneo Gabay - Ateneo Management Economics Organization (MECo) - Ateneo Management Information Systems Association (MISA) - Computer Society of the Ateneo (CompSA) - Loyola Film Circle (LFC) - Department of Student Welfare and Services (DSWS)

	July 15 to September 30, 2023 • Ateneo CODE
Roxanne Lopez	• Ateneo Association of European Studies Students (AEuSS) • AIESEC in ADMU (AIESEC) • Ateneo Hinomoto (HINO) • Ateneo Musicians' Pool (AMP) • Ateneo Project for Asian and International Relations (APAIR) • Ateneo Student Exchange Council (ASEC) • Baybayin Ateneo • Ateneo Management of Applied Chemistry (MACA) • AEGIS July 15 to September 30, 2023 • Company of Ateneo Dancers (CADs)
Nathaniel Paul Reyes	• Ateneo Christian Life Community (ACLC) • Ateneo Association for Communications Technology Management (ACTM) • Ateneo Lex (A-Lex) • The Ateneo Assembly • ENterteynment para sa TAo Bayan LAnsangan at DiyOs (Entablado) • The Development Society of the Ateneo de Manila University (DevSoc) • Ateneo Management Engineering Association (MEA) • Sanggunian Central Assembly • COMELEC July 15 to September 30, 2023 • Ateneo Blue Repertory (blueREP)
Aeron Sylliongtagay	Starting October 1, 2023 • Ateneo Chemistry Society (ACheS) • Ateneo CODE • Ateneo Education Geared towards Empowerment (EDGE) • Company of Ateneo Dancers (CADs) • Ateneo Blue Consulting Group (BCG) • Ateneo Blue Repertory (blueREP) • Ateneo Celadon (CELADON) • COA Central Board

Justin Andrew Viray	• Ateneo de Manila College Glee Club (ACGC) • Ateneo Electronics and Computer Engineering Society (AECES) • Ateneo League of Physicists (LeaPs) • Ateneo Mathematics Society (AMS) • Ateneo Peers • Ateneo Psyche • Kythe-Ateneo • Musmos Ateneo (Musmos) • Lights For Hope July 15 to September 30, 2023 • Ateneo Education Geared towards Empowerment (EDGE)
Ralph Jacinto Quiblat	• SOH Sanggunian • SOM Sanggunian • SOSE Sanggunian • SOSS Sanggunian • Student Judicial Court • Heights • Matanglawin • The Guidon July 15 to September 30, 2023 • Ateneo Celadon (Celadon) • COA Central Board