



ATENEO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2223-060
22 Feb 2023

Memo to : The University Community
Subject : Officers-in-Charge, 27th February to 10th March 2023

I will be out of the country from 27th February to 10th March 2023. From 27th February to 5th March, I will be in Rome to attend the Board meeting of the International Association of Jesuit Universities. From 7th to 10th March, I will be in Tokyo to attend the meeting of the International Advisory Board of Sophia University.

During my absence, the following will be University Officers-in-Charge:

Fr Joaquin Jose Mari C Sumpaico III SJ
Vice President for Basic Education
(27th February to 5th March 2023);

Dr Maria Victoria T Cortez
Vice President for Human Resources
(7th to 10th March 2023).

All ordinary business should be brought to the attention of Mr Glenn F de Leon (gdeleon@ateneo.edu), Assistant to the President.

The Office of the President has my travel coordinates and will know how to contact me for extraordinary matters that need my attention.

Prayers requested for safe travels and fruitful meetings.

(Sgd) Roberto C Yap SJ
President